



**REGISTRATION FORM**  
**19TH ANNUAL AILA NEW YORK CHAPTER SYMPOSIUM**  
**DECEMBER 15, 2017 • NEW YORK MARRIOTT MARQUIS • NEW YORK, NY**

**Registration Information (please print)** One registration form per person. Registration is non-transferrable. Please photocopy this form as necessary.

Name		AILA Member #
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You must sign in using webCLE in order to receive CLE credits. If you need ADA assistance, please e-mail [conferences@aila.org](mailto:conferences@aila.org) with your special needs no later than November 28, 2017.

**Attention Non-Attorneys:** All registrations are subject to approval. Attendance at AILA conferences and seminars is solely restricted to AILA members and their employees, government employees, and nonmember attorneys. Non-attorney attendance is limited to the employees of AILA members in good standing, to HR professionals who have an AILA member reference, employees of accredited educational institutions providing support to international student and scholar services at their employing institutions, and accredited representatives under 8 CFR §292.2. AILA will reject conference registrations from persons who provide representation without authorization in violation of 8 CFR §292.1, such as for-profit "immigration consultants" and "notarios." Please sign below as proof of compliance with the above restrictions:

Signature: \_\_\_\_\_

**Payment Information**

- Check enclosed payable to AILA or please charge my:  
 MasterCard  Visa  American Express  Discover

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Exp. Date:	CVV:
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**Notice:** All registrations and reservations are subject to acceptance. Registrations and reservations received without payment will be returned. Registrations are NOT transferable and cannot be split among conference attendees. Any and all liability of AILA with respect to registration, reservations, cancellations, changes in the location or content of the program, and refunds is limited to a sum no greater than the registration fee paid. Under no circumstances shall AILA be liable for incidental or consequential damages of any kind, including, but not limited to, the cost of transportation or lodging. Submission of registration and payment constitutes acceptance of the terms and conditions herein.

**Cancellation Policy:** After November 28, 2017, the advance/on-site rate applies. We will mail registration materials in advance to anyone who has registered as of November 28, 2017. If you register after this date you must pick up your registration materials on-site. We encourage you to register by the early-bird deadline to avoid on-site delays. Cancellations received by November 28, 2017, entitle registrants to a full refund (less \$50 processing fee). No cancellation requests will be accepted after November 28, 2017, but the conference materials will be made available to all registrants. All cancellations must be in writing.

**Conference Fee**

Registration Fees	Early-bird Rate (through 11/28/17)	Advance/On-site Rate (after 11/28/17)
<input type="checkbox"/> AILA Members	\$530	\$630
<input type="checkbox"/> AILA Member's Paralegal	\$530	\$630
Member's Name _____		
<input type="checkbox"/> Nonprofit AILA Member <sup>1</sup>	\$380	\$480
<input type="checkbox"/> AILA Law Student Member <sup>2</sup>	\$330	\$430
<input type="checkbox"/> Government Rate	\$580	\$680
<b>Nonmembers</b>		
<input type="checkbox"/> Nonmember Attorney	\$730	\$830
<input type="checkbox"/> Nonprofit Nonmember <sup>1</sup>	\$580	\$680
<input type="checkbox"/> Nonmember Law Student <sup>2</sup>	\$430	\$530
<input type="checkbox"/> Other Nonmember (specify): _____	\$730	\$830
<b>Please register on-site after December 12, 2017</b>		
<input type="checkbox"/> <b>Special Offer:</b> Downloadable Conference Recording <sup>3</sup>	\$59	
<b>TOTAL</b>		

**Please return completed registration form by the deadline date with payment to:**  
**2017 AILA New York Chapter Symposium**  
 PO Box 4062, Washington, DC 20042-4062  
 Phone: (202) 507-7600 Fax (202) 783-7853  
 or visit [agora.aila.org](http://agora.aila.org) to register online.

<sup>1</sup> A separate signed statement certifying full-time employment by a nonprofit agency must be attached.  
<sup>2</sup> A separate signed statement must be attached indicating the law school at which you are enrolled with expected date of graduation.  
<sup>3</sup> Register for the conference and purchase the downloadable conference recordings at a special price.