



REGISTRATION FORM • 2017 AILA PARALEGALS CONFERENCE AND WEBCAST
(FOR AILA MEMBERS' PARALEGALS/SUPPORT STAFF, LAW STUDENT MEMBERS, AND AILA MEMBERS ONLY)
OCTOBER 12-13, 2017 • AILA NATIONAL OFFICE • WASHINGTON, DC

AILA has not applied for and is not administering CLE credit for this conference. However, paralegals may be able to seek self-study credit.

Registration Information (please print) One registration form per person. Registration is non-transferrable. Please photocopy this form as necessary.

Paralegal Name		
Firm		
Address		
City	State	Zip Code
Phone	Fax	
E-mail		
AILA Member Name		
AILA Member #		

If you need ADA assistance, please e-mail conferences@aila.org with your special needs no later than September 25, 2017.

Notice: All registrations are subject to approval. Attendance at this conference is solely restricted to AILA law student members, the paralegals of AILA members, and AILA members. AILA will reject conference registrations from persons who provide representation without authorization in violation of 8 CFR §292.1, such as for-profit "immigration consultants" and "notarios." Please sign below as proof of compliance with above restrictions:

Signature: _____

Payment Information

- Check enclosed payable to AILA or please charge my:
 MasterCard Visa American Express Discover

Card#:	
Exp. Date:	CVV:
Name on Credit Card:	
Signature:	

*Registrations and reservations received without payment will be returned. Registrations are NOT transferable and cannot be split among conference attendees. Any and all liability of AILA with respect to registration, reservations, cancellations, changes in the location or content of the program, and refunds is limited to a sum no greater than the registration fee paid. Under no circumstances shall AILA be liable for incidental or consequential damages of any kind, including, but not limited to, the cost of transportation or lodging. Submission of registration and payment constitutes acceptance of the terms and conditions herein.

Cancellation Policy: After September 25, 2017, the advance/on-site rate applies. We will mail registration materials in advance to anyone who has registered as of September 25, 2017. If you register after this date you must pick up your registration materials on-site. We encourage you to register by the early-bird deadline to avoid on-site delays. Cancellations received by September 25, 2017, entitle registrants to a full refund (less \$50 processing fee). No cancellation requests will be accepted after September 25, 2017, but the conference materials will be made available to the registrant. All cancellations must be in writing or email to conferences@aila.org.

Conference Fee		
Registration Fees Choose One: <input type="checkbox"/> In-Person <input type="checkbox"/> Webcast	Early-bird Rate (by 9/25/17)	Advance/On-site Rate (after 9/25/17)
<input type="checkbox"/> AILA Member	\$575	\$675
<input type="checkbox"/> AILA Member's Paralegal	\$575	\$675
<input type="checkbox"/> NonProfit AILA Member	\$425	\$525
<input type="checkbox"/> NonProfit AILA Member's Paralegal ¹	\$425	\$525
<input type="checkbox"/> AILA Law Student Member ²	\$375	\$475
Member's Name: _____		
TOTAL		

¹ A separate signed statement certifying full-time employment by a nonprofit agency must be attached.

² A separate signed statement must be attached indicating the law school at which you are enrolled with expected date of graduation.

Please return the completed registration form by the deadline date with payment to: 2017 Paralegal Conference
 PO Box 4062, Washington, DC 20042-4062
 Phone: (202) 507-7600 • Fax: (202) 318-8345 • E-mail: conferences@aila.org
 or visit agora.aila.org to register online.