



# REGISTRATION FORM • SPRING CLE CONFERENCE

## APRIL 13, 2018 • THE WASHINGTON COURT HOTEL • WASHINGTON, DC

### I PLAN TO ATTEND:

**AILA National Day of Action, Thursday, April 12 (No registration fee to participate)\*** Visit [agora.aila.org/NDA](http://agora.aila.org/NDA) for more information.

*\*Interested in participating in the National Day of Action, but can't make it to DC?*

*Join your Chapter colleagues to coordinate visits to your local Congressional offices! Contact your Chapter Chair for more information!*

**2018 AILA Spring CLE Conference, Friday, April 13 (See below for fees)**

**Registration Information (please print)** One registration form per person. Registration is non-transferrable. Please photocopy this form as necessary.

Name		AILA Member #	
Firm			
Address			
City	State	Zip Code	
Phone	Fax		
E-mail			
State(s) for CLE Credit (U.S. only)			
Bar#			

*You must report attendance via webCLE in order to receive CLE credits.*

If you need ADA assistance, please e-mail [conferences@aila.org](mailto:conferences@aila.org) with your special needs no later than March 15, 2018.

**Attention Non-Attorneys:** All registrations are subject to approval. Attendance at AILA conferences and seminars is solely restricted to AILA members and their employees, government employees, and nonmember attorneys. Non-attorney attendance is limited to the employees of AILA members in good standing, to HR professionals who have an AILA member reference, employees of accredited educational institutions providing support to international student and scholar services at their employing institutions, and accredited representatives under 8 CFR §292.2. AILA will reject conference registrations from persons who provide representation without authorization in violation of 8 CFR §292.1, such as for-profit "immigration consultants" and "notarios." Please sign below as proof of compliance with the above restrictions:

Signature: \_\_\_\_\_

### Payment Information

Check enclosed payable to AILA or please charge my:

MasterCard  Visa  American Express  Discover

Card#:	
Exp. Date:	CVV:
Name on Credit Card:	
Signature:	

### Conference Fee

Registration Fees	Early-bird Rate (by March 15, 2018)	Advance/Onsite Rate (March 15, 2018)
<input type="checkbox"/> AILA Members	\$475	\$575
<input type="checkbox"/> AILA Member's Paralegal	\$475	\$575
<input type="checkbox"/> AILA Member Nonprofit <sup>1</sup>	\$325	\$425
<input type="checkbox"/> AILA Law Student Member <sup>2</sup>	\$275	\$375
Member's Name: _____		
<input type="checkbox"/> Government	\$495	\$595
<input type="checkbox"/> Nonmember Attorney	\$675	\$775
<input type="checkbox"/> Nonmember Nonprofit	\$495	\$595
<input type="checkbox"/> Nonmember Law Student	\$375	\$475
<input type="checkbox"/> Other Nonmember (please specify): _____	\$675	\$775
<input type="checkbox"/> Downloadable Conference Recording <sup>3</sup>	\$59	
<b>TOTAL</b>		

**Please register onsite after April 10, 2018**

**Notice:** All registrations and reservations are subject to acceptance. Registrations and reservations received without payment will be returned. Registrations are NOT transferable and cannot be split among conference attendees. Any and all liability of AILA with respect to registration, reservations, cancellations, changes in the location or content of the program, and refunds is limited to a sum no greater than the registration fee paid. Under no circumstances shall AILA be liable for incidental or consequential damages of any kind, including, but not limited to, the cost of transportation or lodging. Submission of registration and payment constitutes acceptance of the terms and conditions herein.

**Cancellation Policy:** After March 15, 2018, the regular rate applies. We will mail registration materials in advance to anyone who has registered as of March 15, 2018. If you register after this date you must pick up your registration materials onsite. We encourage you to register by the early-bird deadline to avoid onsite delays. Cancellations received by March 15, 2018, entitle registrants to a full refund (less \$50 processing fee). No cancellation requests will be accepted after March 15, 2018, but the conference materials will be made available to all registrants in their AILA Agora Digital Libraries. All cancellations must be in writing or email to [conferences@aila.org](mailto:conferences@aila.org).

**Please return the completed registration form by the deadline date with payment to:**  
**American Immigration Lawyers**  
 PO Box 4062, Washington, DC 20042-4062  
 Phone: (202) 507-7600 Fax (202) 318-8345  
 or visit [agora.aila.org](http://agora.aila.org) to register online.

<sup>1</sup> A separate signed statement certifying full-time employment by a nonprofit agency must be attached.

<sup>2</sup> A separate signed statement must be attached indicating the law school at which you are enrolled with expected date of graduation.

<sup>3</sup> Special Offer. Register for the conference and purchase the downloadable conference recordings for only \$59. Offer available to all registrants.